



Wildlife and conservation charity seeking passionate and enthusiastic Trustees

Friends of Inti Wara Yassi (FIWY) is the UK branch of Comunidad Inti Wara Yassi (CIWY), a Bolivian NGO. CIWY was founded in 1992 and currently manages three wildlife sanctuaries in the Bolivian Amazon. CIWY's mission is to provide the best quality of life possible to wildlife rescued from illegal trading and to diminish animal trafficking through educational programs and public action (further information can be found here: www.intiwarayassi.org).

FIWY was founded in 2008. We support CIWY's work by providing administrative support, managing international fundraising, raising international awareness and establishing new partnerships. We are a small charity with one part-time paid employee, committed volunteers and five trustees. Our trustees play a key role in the day to day running of the charity.

Trustees are responsible for ensuring FIWY is well run and offers the best possible support to CIWY. Trustees set the charity's strategic priorities, support our part-time staff, and ensure that the charity complies with legal, charitable and financial requirements. All trustees are expected to:

- Offer regular remote support via email, phone and WhatsApp
- Attend quarterly trustee meetings via zoom (usually scheduled between 19.00-21.30 GMT)
- Regularly review reports and documentation
- Contribute to and be proactive in fundraising activities

This is an unpaid, voluntary role, and the term is one-year minimum, yearly re-election at our AGM.

We are looking for candidates with:

- A desire to support CIWY through a period of extended crisis and transition
- A willingness and ability to commit the necessary time and effort
- An ability to work effectively as a team while contributing an independent perspective
- Professional or long-term experience working with CIWY in Bolivia
- A basic grasp of Spanish
- In particular, we are looking for people with a passion for and experience in
 - a. Fundraising (including but not limited to: corporate fundraising and grant writing)
 - b. Financial management

How to apply:

If you think you have the time, energy and skills to help FIWY support CIWY, please apply via email lauraciwy@gmail.com with a letter explaining your interest in the role and how you believe your skills and experience could help, and if possible a CV.

The closing date for all applications is Friday 4th September 2020. Shortlisted candidates will be invited to FIWY's AGM on zoom TBC.

